

**MINUTES OF THE COUNCIL MEETING
OF THE PONY CLUB ASSOCIATION OF NEW SOUTH WALES INCORPORATED**

DATE: TUESDAY 30 JULY 2019

VENUE: THE CATHOLIC CLUB, (PHILIP ROOM) CAMPBELTOWN

1. PRESENT:

Chairman	Mrs D Cullen OAM (Zone 4)	Zone 15	Apology
Zone 2	Mrs M Pestell OAM	Zone 16	Mrs A McGrath
Zone 3	Mr G Hamer	Zone 17	Apology
Zone 4	Apology	Zone 18	Mrs S Woodhouse
Zone 5	Mrs J Alston, Mr G Thomas	Zone 19	Not available
Zone 6	Apology	Zone 20	Ms N Carlson, Mrs K Keating
Zone 7	Mr P Logue, Mrs C Martin	Zone 21	Not available
Zone 8	Mrs J Morgan*	Zone 22	Mrs M Marsh
Zone 9	Mrs K Wood, Mrs C Hodges	Zone 23	Mrs A Wunderlich
Zone 10	Mr L Syme, Mr E Hagarty	Zone 24	Ms M Welsh, Mrs K Fuerschke
Zone 11	Mrs A Davis	Zone 25	Mrs J Tavener
Zone 12	Apology	Zone 26	Mr W Pernice, Mr B Gribbin
Zone 13	Ms B Williamson, Mr G Croft	Zone 27	Mrs L McRae
Zone 14	Mrs S Feeny	Zone 28	Mrs P Durant, Mrs E Caswell

Visitors: Mrs D Muller, Mrs K Britton (Executive Officer) *indicates members present holding proxy forms.

Mrs D Cullen welcomed everyone attending especially the new Councillors and opened the meeting at 10.00am.

APOLOGIES: Ms F Pennell Mrs M Tanti, Mrs L Riley, Mr P Painter OAM, Mrs H Fletcher, Mr A Morrall, Mrs L Smith, Mrs S Lancaster, Mr G Adams

C25/19 That the apologies be accepted.

Moved: Mrs A Davies Seconded: Mrs E Caswell (carried)

It was announced that there were 29 registered voters, including proxies and excluding latecomers or visitors.

2. MINUTES of Council Meeting held Tuesday 26 March 2019.

3. CONFIRMATION of the above Minutes.

C26/19 That the Minutes of the previous Meeting dated 26 March 2019 be adopted as true and accurate.

Moved: Mr G Hamer Seconded: Mrs M Pestell (carried)

4. BUSINESS ARISING out of the above Minutes.

Nil

5. REPORTS

i) Presidents Report- Mrs D Cullen OAM – as circulated

C27/19 That the Presidents Report be accepted.

Moved: Mrs D Cullen Seconded: Mrs E Caswell (carried)

Executive Recommendations

C28/19 That PCA NSW write to Pony Club Australia suggesting that the age of riders for National Championship be taken from 31 December of the year of the competition rather than the current practice of the 1 January of the year of the competition.

Moved: Mrs D Cullen Seconded: Mrs E Caswell (carried)

Appointments

	Technical Delegates	Chief Gear Steward
Jumping Equitation	Elaine Caswell	Shiralee Adams
Combined Training	Gary Hamer	Shiralee Adams

Reminder

That the Thoroughbred Industries Careers National Championship will be run under EA rules.

iii) Treasurers Report – as per the Annual Report

C29/19 That the Treasurers Report as circulated

Moved: Mrs G Hodges Seconded: Ms J Morgan (carried)

iv) Pony Club Australia meeting – Mrs D Cullen

Mrs D Cullen provided an overview of the Pony Club Australia Annual General Meeting noting that insurance and state constitutions were key discussion points at the meetings. Mrs D Cullen said that the wording of our constitution meant that we were not compliant, and the Executive would be reviewing the constitution and hoped to supply a draft to the November meeting for discussion.

Mrs D Cullen said that communication between the board and states was a focus of the Forum with most states not happy with the current communication and consultation processes. The Syllabus of Instruction was discussed however there was limited information on what was going to be rolled out and what was provided seemed to be targeted to older riders i.e. E Certificate presented.

Mrs S Venamore and Ms J Frankum are organising to have Dr Andrew Maclean come to the November ZCI meeting to roll out the program and hopefully this will supply some more answers.

v) Chairman of Chief Instructors Committee – Ms J Morgan

Zone Chief Instructors & Advisory Committee Recommendations

Eventing

C30/19 For riders to be entered into PCA NSW State One Day Event Championship they must have completed a minimum of two (2) One Day Events at the height that they nominate e.g. A grade 1*, B Grade EVA90.

Moved: Mr G Hamer

Seconded: Ms B Williamson

(carried)

To bring PCA NSW rules in line with EA Eventing rules

C31/19 Replace - Clause 47 Run Out – missing a flag

- a) Run-Out: Horses is considered to have run out (20 penalties) if, having been presented at an element or obstacle on the course, it avoids it in such a way that the body of the Horse (head, neck, shoulders and pelvis – legs are not included) fail to pass between the extremities of the element or obstacle as originally flagged. Continuing on course without representing will incur elimination.
- b) Missing a flag: A Horse is considered to have missed a flag (15 penalties) if the Horse jumps the dimension of the obstacle and the majority of the Horse's body (as defined above) passes through the flags. This means that some part is not inside the flags (e.g. one shoulder, or one shoulder and part of one hip).
- c) The Horses will have successfully negotiated the fence, if the body of the Horse (as defined above) has passed the fences as originally flagged (i.e. the body but not all the legs are inside the flag as considered clear).

Replace - Showjumping Clause 70 Penalties

Time Faults – The length of the course and the speed demanded determines the time allowed. Completing the course in less than the time allowed is not rewarded, but exceeding the time allowed, the Athletes are penalized with 0.4 penalty per commenced second. Exceeding the time limit involves elimination.

Moved: Mrs K Wood

Seconded: Mrs S Woodhouse

(carried)

Showriding

C32/19 That Pairs and Team of Fours be included in the point score from riders nominated and a list of riders supplied to the State Office at least two (2) weeks prior to the date of the championship.

Moved: Ms B Williamson

Seconded: Mrs L McRae

(carried)

Scoring to be advised in the schedule.

Dressage

C33/19 That the State Dressage Championships be updated to reflect the program that is being held at the National Championships;

Age groups	
Under 9	Prelim, Novice & Elementary
Under 13	Prelim, Novice & Elementary
Under 17	Prelim, Novice & Elementary
Associates	Prelim, Novice & Elementary

Riders may choose one level only to compete in, however they must have competed at this level previously, with a minimum score of 58%.

Test	
Prelim	1.B and 1.C
Novice	2.B and 2.C
Elementary	3.B and 3.C

Moved: Mrs K Wood Seconded: Mrs A Davis (carried)

Ribbons will be awarded from 1st to 3rd per test with the overall champion being awarded for each level and age group and reserves depending on the number of entries received.

Note: we do not currently have a rug sponsor for any 2020 championship.

Showjumping

C34/19 Classes for 2020 Showjumping Championship be changed to: Article 238.2.1 (A2) Article 238.2.2 (AM5) 273.3.4.1 two round Grand Prix with a jump off

Moved: Mr G Hamer Seconded: Mrs S Woodhouse (carried)

C35/19 That PCA NSW support the Rider Safety Research project being undertaken by the University of Sydney (Lindsay Nyland presentation)

Moved: Mr G Hamer Seconded: Mrs A Davis (carried)

C36/19 That - clause 9. UNIFORM

For all Club, Zone or State competition, full uniform is to be worn. Long sleeved shirt (worn with *sleeves down and buttoned up*), tie, beige, fawn or oatmeal jodhpurs, if jodhpurs have a different colour insert this insert must only be from the same colour palette, (the wearing of a coat is NOT permitted). All parts of the uniform are to be correctly fitted.

Moved: Mrs L McRae Seconded: Mrs J Alston (carried)

Ms J Morgan noted that the preferred model of free jump stirrups are Soft'Up collection stirrups <https://www.freejumpsystem.com/en/cat/stirrups-leathers/>

Championship Reports

Mrs D Cullen suggested that all reports be ratified together

- vi) **State Sporting championship – Mr J Kelly**
- vii) **State Campdraft & Team Penning Championship – Ms F Pennell**
- viii) **State Mounted Games and Team Sporting – Mr A Newham**
- ix) **State Showjumping – Mr G Hamer**
- x) **State One Day Event – Mr G Hamer**

C37/19 That all reports be accepted.

Moved: Mrs M Marsh Seconded: Mrs E Caswell (carried)

6. **APPLICATIONS** for venues for 2020 State Championship

Applications received from Zone 5 - Coonabarabran, 10 - Bowral and 24 - Morisset for the State Showjumping and Jumping Equitation Championship with applications presented by delegates present.

C38/19 That the application from Zone 10 at Bowral for the State Showjumping and Jumping Equitation Championship be accepted.

Moved: Mrs M Marsh Seconded: Mrs E Caswell (carried)

Application received from Zone 4 - Dubbo and 15 - Murwillumbah for the State Dressage and Showriding Championships with applications presented by delegates present.

C39/19 That the application from Zone 4 at Dubbo for the State Dressage and Showriding Championship be accepted.

Moved: Mr W Pernice Seconded: Mrs L McRae (carried)

7. **NOTICES OF MOTION**

Motion 1 - Zone 14

Section 12 Mounted Games Club Team (Junior) point 3, page 4:

C40/19 That zone teams are eligible for championship awards. At all points under “teams” the word Club changed to Zone when referring to Junior teams.

Point 3 specifically to read: Zone Teams will be eligible for Championship Awards.

Moved: Mrs S Feeney Seconded: Mr W Pernice (carried)

Motion 2 - Zone 5

Section 4 General Rules for State and Interstate Championship and General Competition - Rule 13

C41/19 That for State Competitions no lease will be recognized unless it is for a period of at least SIX MONTHS. The lease must be signed by the lessee and the lessor in the presence of a Justice of the Peace who must witness the signatures and the date of signing. The lease

form must then be countersigned by the Secretary of the Club to which the lessee belongs. The original lease form must then be forwarded to the Association office and a copy each to the lessee, the lessor, the Club Secretary and the Zone Secretary. (Lease agreement forms are available from the Association office.) The leased horse cannot be used in competition until a period of SIX WEEKS has elapsed from the date the lease is signed by all parties. If the lease is renewed without a break in time, no further qualifying period is necessary. During the term of the lease the horse cannot be ridden in Pony Club competition by any person not a member of the lessee's Club.

Moved: Mrs J Alston Seconded: Mr P Logue (lost)

Motion 3 - Zone 23

Section 15 clauses 3 Age Groups and 5 Classes

C42/19 3. AGE GROUPS - The Association Championships are conducted in age groups:
a. Under 11
b. 11 and under 13 years
c. 13 and under 15 years
d. 15 and under 17 years
e. 17 and up to the end of the calendar year in which they turn 25 years of age.
Ages are taken as at the first day of competition.

5. Classes will be held starting with a simple jumping round and increasing in difficulty (but not height) with each subsequent class.

At Championships, the maximum height will be as follows:

Under 11 years	0.65cm
11 and under 13 years	0.75 m
13 and under 15 years	0.80 m
15 and under 17 years	0.85 m
17 and up to the end of the calendar year in which they turn 25 years of age	0.90 m

Course designer are to be advised of this requirement.

Moved: Mrs A Wunderlich Seconded: Mrs M Marsh (carried)

Motion 4 - Zone 23

Current Rule: Section 15 clauses 3 Age Groups and 5 Classes – withdrawn

Motion 5 - Zone 25

Amend the bluebook section 4-page 9 state and interstate general Competitions rules

C43/19 25.EXERCISE Competitors may exercise their horses in the areas provided. Horses may be schooled, exercised or lunged only by their nominated riders at the venue for Zone or State competitions. All persons must wear an approved Equestrian Helmet whilst lunging a horse/pony at any Pony Club fixture. An adult member of The Pony Club Association of NSW is permitted to lunge a horse for riders under 17 years of age at all Pony Club competitions, with the permission of the Senior Instructor, Zone Chief Instructor or Team Manager. Competitors may not ride on or near any part of the cross

country or Showjumping course before competition. Riders disregarding this rule may incur disqualification from the event.

Moved: Mrs J Tavener Seconded: Mrs C Martin (carried)

Motion 6 - State Executive – Section 3 clause 18

C44/19 18. CHAMPIONSHIP ADVISORY COMMITTEES

Championship advisory Committees consist of five members elected from expressions of interest from suitably qualified persons with delegated authority to assist in the running of the respective championship with the power to co-opt. The Association President and the Chairperson of the Chief Instructors' Committee are ex officio. The Executive Director and/or Secretary and the State Coaching Director shall attend meetings when practicable. Term for these Committees is for three years or part thereof.

Moved: Mr G Hamer Seconded: Mrs S Woodhouse (carried)

Motion 7 - State Executive

Section 8 Clause 8 Uniform

C45/19 The use of approved Body Protectors for all disciplines is permitted.
Cross Country - The use of a body protector is required at all times for cross country. This includes training or competing. Body protectors manufactured after 2009 to the EN13158:2009 standard are recommended.

Medical Arm Bands are required at all times when competing at Cross County at any level.

Moved: Mr G Hamer Seconded: Mrs S Woodhouse (carried)

Mrs S Woodhouse noted that the new standards of body protectors as listed by EA were missing from this motion and recommends that they be added to the motion. Mr G Hamer read the new ruling from EA and the consensus was that the motion be amended to conform with the EA rules.

C46/19 That the amendment becomes the motion

Moved: Mr G Hamer Seconded: Mr P Logue (carried)

Section 8 Clause 8 Uniform

C47/19 The use of approved Body Protectors for all disciplines is permitted. They may be worn over or under Pony Club uniform with preference to wearing under the shirt or the jumper. Back numbers must be worn on the outside.

Cross Country – the use of a Body Protector is mandatory at all levels for competition and training for Cross Country at all PCA NSW activities and events. A body protector manufactured after 2009 and labelled as complying with one of the following standards is mandatory effective 1st January 2020.

**EN13158:2009 level 3
BETA 2009 Level 3**

Medical Arm Bands are required at all times when competing at Cross County at any level.

Moved: Mr G Hamer Seconded: Mrs S Woodhouse (carried)

8. AGENDA ITEMS

- a) Work Health and Safety – Mrs K Britton read the EA CEO letter to members on eventing updates and was happy to note that a number of changes were approved at this meeting which would help keep our riders safe. It was also very pleasing to see that a number of pony club rules and procedures were being followed by EA.
- b) Working with Children Check update – Mrs K Britton said that the Office of Children’s Guardian are currently reviewing the Act and information will be provided as received. Reminder that clubs needed to keep their contact details up to date with the OCG and to check on whether volunteers were due for renewal.
- c) State Member Protection Policy – tabled and discussed

C48/19 That PCA NSW ratified and adopts the State Member Protection Policy

Moved: Mr G Hamer Seconded: Mrs K Wood (carried)

9. CORRESPONDENCE

1. Notification that Raymond Terrace is in recess – tabled and accepted as in recess
2. PCA notice of AGM and relevant paperwork – tabled
3. EA change to PPE for Eventing – tabled and already noted in WH&S
4. Thank you from Pam and Ashleigh Bennett re Racing NSW retraining clinic – tabled
5. Thank you from Emily Andres re Racing NSW retraining clinic – tabled
6. PCA annual financial report and explanatory comments – circulated via email – tabled
7. RAS thank you for contribution to show – tabled
8. Zone 14 motion – re MG composite teams – council agenda - actioned
9. PCA National meeting forum items – circulated via email – tabled
10. Sarah Venamore notes from National Meetings – circulated via email – tabled
11. Zone 25 re confirmation of jodhpurs with brown inserts – actioned
12. PCA minutes – circulated via email – tabled
13. Good Sports program – tabled and will need to be reviewed in line with the State Member Protection Policy
14. Canberra Royal re possible Pony Club Championships – emailed requesting further information – tabled and discussed to date no reply and as such PCA NSW cannot support program
15. Zone 2 re clarification on eligible types of reins – discussed at the ZCI committee meeting
16. Zone 16 re suggestions on update of Gear Check Certificate – certificates to be reviewed by Chairman of Chief Instructors and State Coach
17. Request from Lindsay Nyland for support in rider safety study – actioned
18. Letters re riders competing at Denman EA event and state ODE – discussed and suitable amendment motion to be tabled by Advisory Committee to November meetings.
19. Confirmation of Vice Regal patronage, the Honourable Margaret Beazley AO QC, Governor NSW – tabled

20. PCA memo – updated on database access policy, PCA Awards, Tri-Nations Cup & international opportunities – circulated via email, social media etc. – tabled and noted that PCA NSW database policy in line with PCA policy. Members are encouraged to submit nominations for the PCA Awards and other international opportunities and PCA NSW has submitted their recommendation for the Tri-Nations Cup.
21. PCA June newsletter – tabled
22. Application for reformation of Moonan District PC – including supporting documents

C49/19 That PCA NSW accepts the reformation and affiliation of Moonan and District Pony Club

Moved: Mr P Logue Seconded: Mrs C Martin (carried)

23. Zone 24 nomination to host State Showjumping and Jumping Equitation 2020 - actioned
24. Zone 15 nomination to host State Showriding and Dressage 2020 - actioned
25. PCA re awards opening now closing 19 August presented at Nationals – as per item 20
26. Zone 4 nomination to host State Showjumping and Jumping Equitation 2020 – actioned
27. Hay PC request to transfer back to NSW with supporting documentation

C50/19 That PCA NSW accepts the transfer and affiliation of Hay Pony Club from Victoria

Moved: Mrs A McGrath Seconded: Mrs E Caswell (carried)

15. GENERAL BUSINESS

- Mrs E Caswell said that she was concerned about the trend with riders in her zone riding with socks over their jodhpurs, discussion held that it would be up to clubs and zones to manage and monitor their correct uniforms.
- Ms J Morgan said that NSW Selected riders for the Nationals would be advised of a training weekend to be held 31st August and 1st September at SIEC this was a great opportunity for riders to train and gain experience at SIEC. Mounted Games teams will be selected on the 25th August at Londonderry along with 2020 Junior Squad.
- Ms J Morgan asked members present to remind their selected riders to submit their rider pack information, merchandise, photos etc. asap as there was a very tight timeline for ordering merchandise. Volunteers will be needed to help run the National Championship at SIEC 7-13th October and the Sub-Committee would appreciate members updating the Expression of Interest form on our website.
- Ms J Morgan said that we also needed a number of pool horses B grade and above for the Tri Nations Cup and if someone had a horse that was available for that time to contact her.

16. CLOSE MEETING

There being no further business Mrs D Cullen thanked everyone for their attendance and closed the meeting at 12.30pm.