

**MINUTES OF THE COUNCIL MEETING
OF THE PONY CLUB ASSOCIATION OF NEW SOUTH WALES INCORPORATED**

DATE: TUESDAY 31 JULY 2018

VENUE: THE CATHOLIC CLUB, (PHILIP ROOM) CAMPBELTOWN

Mr W Pernice thanked everyone for attending the Council meeting and noted that we would be presenting the Volunteer of the Year, Junior Service and Keith Lowe Award before the meeting commenced. Mr W Pernice said that after these presentations there would be a short presentation from the Pony Club Australia AGM and forum by Mr G Hamer.

1. PRESENT:

Chairman	Mr W Pernice (Zone 26)	Zone 15	Mr P Painter OAM
Zone 2	Apology	Zone 16	Mrs A McGrath, Mrs H Fletcher
Zone 3	Mr G Hamer	Zone 17	Apology
Zone 4	Apology	Zone 18	Apology
Zone 5	Mrs J Alston *	Zone 19	Mr S Buckingham
Zone 6	Apology	Zone 20	Ms N Carlson
Zone 7	Mr P Logue, Mrs C Martin	Zone 21	Not available
Zone 8	Mrs J Morgan	Zone 22	Mrs L Smith
Zone 9	Mrs K Wood, Mrs C Hodges	Zone 23	Mr G Temm
Zone 10	Mrs K Eyding, Mrs J Frankum	Zone 24	Mr P Petherbridge,
Zone 11	Mrs A Davis, Mrs T Foster	Zone 25	Mrs S Adams, Mr G Adams
Zone 12	Ms N Isaac	Zone 26	Mr B Gribbon
Zone 13	Mr G Croft,	Zone 27	Mrs L McRae, Mrs J Van Den Boggart
Zone 14	Mrs S Feeney, Mrs C Lynch	Zone 28	Mrs E Caswell

Visitors: Mrs K Britton (Executive Officer) *indicates members present holding proxy forms.

Mr W Pernice welcomed everyone attending and opened the meeting at 10.00am.

APOLOGIES: Mrs M Pestell OAM (Zone 2), Ms J Crosland (Zone 3), Mrs F Pennell (Zone 4), Mr C Dolin (Zone 5), Mrs M Tanti, Mrs L Riley (Zone 6), Ms J Gorman, (Zone 7), Mrs J Towns (Zone 8), Ms B Williamson (Zone 13), Mr A Morrall (Zone 17), Mrs S Woodhouse (Zone 18), Mr A Newham (Zone 19), Mr K Felton (Zone 20), Mrs M Marsh (Zone 22), Ms A Wunderlich (Zone 23), Mr D Carraro (Zone 24).

C23/18 That the apologies be accepted.

Moved: Mr P Petherbridge

Seconded: Mrs S Adams

(carried)

It was announced that there were 30 registered voters, including proxies and excluding latecomers or visitors.

2. MINUTES of Council Meeting held Tuesday 27 March 2018.

3. CONFIRMATION of the above Minutes.

C24/18 **That the Minutes of the previous Meeting dated 27 March 2018 be adopted as true and accurate.**

Moved: Mrs E Caswell Seconded: Mrs S Adams (carried)

4. BUSINESS ARISING out of the above Minutes.

Nil

5. REPORTS

i) Presidents Report- Mr W Pernice – as per the Annual Report

C25/18 **That the Presidents Report be accepted.**

Moved: Mr W Pernice Seconded: Mr P Petherbridge (carried)

Mr W Pernice congratulated Mrs Jenny Frankum of reaching the milestone of 50 years of volunteering for Pony Club Association NSW.

Mr W Pernice advised that he was continuing discussions with Racing NSW regarding the proposed MOU and would provide updates as they come to hand to the Council. Mr W Pernice provided an overview of the results of the recent survey full details available for those who would like to review in more detail.

Mr W Pernice thanked the members of the Complaint's Panel who have given up their time to ensure that the association doesn't need to pay fees to solicitors regarding outstanding complaints within clubs and zones and once again asked that clubs and zones use a proactive approach to complaint handling so that complaints are dealt with as soon as possible.

Executive Recommendations

Special General Meeting

- I. That a Special General Meeting would be held prior to the November Council meeting to vote on increasing the 2019 riding fee from \$72 to \$75

Rational: to offset the higher than anticipated fee increases from Pony Club Australia which was announced at the Pony Club Australia Annual General Meeting.

iii) Treasurers Report – as per the Annual Report

C26/18 **That the Treasurers Report be accepted.**

Moved: Mr P Petherbridge Seconded: Mr G Hamer (carried)

Mr P Petherbridge noted that there would be few opportunities during the rest of the year for the receipt of income and as such based on the current figures it was likely that the association may trade at a small loss this year. Some of the expenses listed in the Profit and Loss relate to equipment purchases and deposits paid as preparation for the 2019 Nationals which would be reflected accordingly in the annual report.

iv) Chairman of Chief Instructors Committee – Mrs J Frankum

Mrs J Frankum said that she did not have a specific report for this meeting however wanted to congratulate Myfanwy Clark who successfully completed her A Certificate recently. Mrs J Frankum said that this was a great achievement as it took a lot of dedication and hard work to achieve this result.

C27/18 That the Chairman of Chief Instructors Report be accepted.

Moved: Mr P Petherbridge Seconded: Mrs J McRae (carried)

Zone Chief Instructors & Advisory Committee Recommendations

Jumping Equitation

C28/18 That the State Coaching Coordinator organise Jumping Equitation Judges clinics in the north and south with the view to increasing our pool of Jumping Equitation Judges available.

Moved: Mrs J Frankum Seconded: Mr P Petherbridge (carried)

Team Sporting

C29/18 That the size of the arena for Team Sporting may vary depending on the area available.

Moved: Mrs J Frankum Seconded: Mr G Hamer (carried)

Sporting

C30/18 That Straight Barrel Race in the Sporting Section of the Handbook on page 41 be renamed Barrell Twist Race.

Moved: Mrs J Frankum Seconded: Mrs E Caswell (carried)

One Day Event and Combined Training Championships

C31/18 That there be a minimum of 60 entries in either the One Day Event or Combined Training Championship for the event to go ahead.

Moved: Mrs J Frankum Seconded: Mrs H Fletcher (carried)

RAS

Mrs J Frankum reported on the telephone meeting held with the RAS where several items were discussed as below:

- RAS entries to open on the 15 December 2018
- RAS closing date to PCA NSW 11 January 2019
- Pony Club parade will be held at 1pm on Pony Club day, this is to ensure better representation of riders attending
- That riders wishing to nominate for the Pairs and Team of Fours must also nominate for individual rider classes to ensure that all rider details are captured in the RAS system
- Forms have been updated and will be circulated, all nominations and payment for rider classes to come from the Zone, one cheque for all. Forms must be completed correctly or will be returned – MUST include rider and horse details including microchip number and horse must be registered with the Australian Animal Register (AAR).
- Riders will not be able to bump in prior to 1pm Monday 23 April – it was suggested that any riders traveling distances contact clubs/zones nearby to organise camping prior to this date if needed.

- All team managers will require a current Working with Children Check registration which will be verified, details on new forms.
- Loft allocations limited to three (3) riders and/or team managers only and will not be allocated if the rider does not indicate on their form that they require loft accommodation. Parents will not be able to stay in lofts unless they are the Team Manager.
- Stable allocations and invoices will come directly from the RAS based on the information provided on forms.

Mrs J Frankum said that due to the difficulty of getting enough riders for Area Sporting Teams she suggested that teams be changed to Zone Sporting Teams.

C32/18 That Area Sporting Teams at the RAS be changed to Zone Sporting Teams.

Moved: Mrs J Frankum Seconded: Mrs E Caswell (lost)

Mrs K Britton to advise the no change to Area Sporting Teams.

Mrs J Frankum noted that Mr Francisco Jose Campeao Dos Santos has been approved for the Paid Instructors Panel and will be notified.

Flag that a motion will be submitted from the Zone Chief Instructors Committee for the November meeting in relation to Gear

Rider's are permitted to wear correctly fitted Roper/Dogger type boots with riding trousers for Sporting, Campdraft, Polocrosse, Team Sporting and Team Penning only.

v) **Pony Club Australia – AGM and Forum report** – as per the presentation prior to the start of the meeting.

vi) **State Championship Reports**

C33/18 That the State Sporting report be accepted.

Moved: Mr P Logue Seconded: Mr P Petherbridge (carried)

C34/18 That the State Campdraft and Team Penning report be accepted.

Moved: Mr P Logue Seconded: Mr P Petherbridge (carried)

C35/18 That the State Showjumping report be accepted.

Moved: Mrs K Eyding Seconded: Mrs L McRae (carried)

C36/18 That the State Jumping Equitation report be accepted.

Moved: Mrs E Caswell Seconded: Mrs S Adams (carried)

vii) **Other Reports**

2019 Nationals Championships – Ms J Morgan said that preparations were well underway for the 2019 Nationals Championships with the Sub-committee meeting to discuss the program, draw, official dinner

etc. Ms J Morgan said that details of Training weekends would be circulated by the office shortly along with Long List application forms for riders to complete.

Ms J Morgan said that once again Pony Club Australia would be hosting the International Showjumping competition and as such NSW would need to supply approximately 15-20 B grade standard horses for the pool of horses needed for this event for 3-4 days. Expressions of Interest will be circulated to members, outlining the horses required, what (if any) costs will be met by Pony Club Australia and the responsibility of the owner and riders who borrow the horses during the Nationals as soon as possible.

6. APPLICATIONS for venues for 2019 State Championship –

Zone 8, Warialda, State Showriding and Dressage Championships 19-22 January 2019 – withdrawn as could not move to the later date of 25-28 January as requested.

Zone 15, Murwillumbah, State Showriding and Dressage Championships 25-28 January 2019.

C37/18 That the application for State Showriding and Dressage from Zone 15 be accepted.

Moved: Mr P Petherbridge Seconded: Mrs S Adams (carried)

Zone 9, Dorrigo, State Sporting, Campdraft and Team Penning April 2019 – withdrawn as could not incorporate the proposed extra disciplines.

Zone 7, Merriwa, State Sporting, Campdraft, Team Penning, Mounted Games and Team Sporting 13-17 April 2019.

C38/18 That the application for State Sporting, Campdraft, Team Penning, Mounted Games and Team Sporting be accepted.

Moved: Mr P Logue Seconded: Mrs S Adams (carried)

Zone 10, Bicentennial Park Camden, State Showjumping – withdrawn as could not incorporate the proposed extra disciplines.

7. NOTICES OF MOTION

Motion 1

C38/18 That 2019 State Camp consist of six disciplines with twelve places for each discipline: Showjumping, Dressage, Eventing, Mounted Games, Horsemanship and Sporting.

Moved: Mr P Petherbridge Seconded: Mrs S Adams (carried)

Motion 2

C39/18 That an amendment to the dates for the 2019 State Championship be as follows: Combine Sporting, Campdraft, Team Penning with Mounted Games and Team Sporting 13-17(18) April 2019 and Showjumping, Jumping Equitation with Combined Training and One Day Event 6-13 July 2019.

Moved: Mr P Petherbridge Seconded: Mr G Hamer (lost)

Mr G Hamer said that his zone thought that the motion needed to be amended as they were concerned with combining all the jumping competitions over a short period of time and requested that the motion

be split in two with the possibility of splitting the jumping events into two separate events of Showjumping and One Day Event being combined as they are the two event required for Nationals selections and Jumping Equitation and Combined Training being combined.

Discussion held that the proposed change seemed suitable but would need to either be circulated to Zones for discussion or come as an Executive Recommendation. Members present requested that the Executive adjourned to discuss submitting an Executive Recommendation.

Executive Recommendation

That the motion listed as Motion 2 on the agenda be split into two parts for voting.

Moved: Mr G Hamer Seconded: Mr G Adams (carried)

C40/18 That the motion listed as Motion 2 on the agenda be split into two parts for voting.

Moved: Mr G Hamer Seconded: Mr G Adams (carried)

The amendment becomes the motion and split into Motion 2 a) and 2 b) and voted on as such

C41/18 That a combined championship be held 13-18 April incorporating Sporting, Campdraft, Team Penning, Mounted Games and Team Sporting Championships

Moved: Mr G Hamer Seconded: Mr G Adams (carried)

C42/18 That a combined championship be held 6-10 July incorporating Showjumping and One Day Event Championships

Moved: Mrs J Alston Seconded: Mr P Petherbridge (carried)

C43/18 That a combined championship be held with a date to be confirmed incorporating Jumping Equitation and Combined Training.

Moved: Mr G Hamer Seconded: Mrs E Caswell (carried)

Discussion held regarding suitable venues with Zone 2 Gundagai, Zone 7 Denman being noted for Showjumping and One Day Event in July 2019. Possible dates for Jumping Equitation and Combined Training discussed including the June long weekend. Zones to submit application forms as soon as possible to the office and if necessary venues to be followed up if no applications received.

Motion 3

C44/18 That for clubs using OSM for Pony Club memberships the risk warning document be added to the online form and that the paper copy will no longer be required.

Moved: Mrs J Alston Seconded: Mr P Logue (carried)

Motion 4

C45/18 That PCA adopt the EA Dressage approved bits for the disciplines of Dressage and Jumping Equitation.

Moved: Mr G Hamer Seconded: Mr P Loge (lost)

8. AGENDA ITEMS

- a) Work Health and Safety – Mrs K Britton said that this topic would continue to be an agenda item to ensure that the Association remains compliant however at this stage clubs are compliant with the Code of Practice. Clubs and Zones needed to be mindful of their responsibility to volunteers and ensure that they are looked after including providing shelter, catering etc. plus making sure that volunteers are not involved in activities that they are not physically capable of to ensure theirs and riders safety.

If you have any concerns regarding an activity, please contact the office to seek clarification from the brokers. In most cases the activity will be covered under pony clubs core business however the sub-leasing of grounds, private or otherwise has recently come under scrutiny after an accident involving a third-party hire of the grounds and an injury.

- b) Working with Children Checks - Mrs K Britton said that information regarding the changes to the WWCC Act have been circulated to clubs, noting that pony club's recommendation that all volunteers attending overnight camps was ahead of the changes to the Act so already compliant. Reminder to finalise the process by verifying any WWCC registration numbers received and always following child safe practices at all times.

9. CORRESPONDENCE

1. PCA – AGM information – circulated via email
2. PCA April bulletin – circulated via email
3. Zone 26 G Soames – thanks to organising committee for Dorrigo championship
4. PCA 2018 Coaching conference 24-26 August Southport Pony Club QLD – EOI circulated and due 1/7/18
5. PCA – AGM agenda, minutes 20147 meeting, audited financials, nominations for directors – circulated via email
6. PCA May bulletin – circulated via email
7. Office of Children's Guardian – WWCC review outcomes circulated to clubs
8. DSR – request for data for Greater Sydney Regional sports facilities
9. PCA media release re Heath Ryan PCA Patron and Child Safety Statement of Commitment, Policy and Reporting Template – circulated via email
10. PCA Newsletter – circulated via email
11. Zone 7 confirmation that Wingen is in recess – confirmation of same in minutes.
12. Office of Children's Guardian – WWCC legislation changes – circulated via email
13. PCA NCC minutes – tabled and previously discussed
14. PCA Memo to states re 2019 fees – tabled and discussed in Treasurers report
15. J Towns – thank you – tabled.
16. PCA newsletter – circulated via email
17. Zone 15 application to host Showriding/Dressage Championship – tabled and discussed
18. Zone 8 application to host Showriding/Dressage Championships – tabled and discussed
19. Zone 9 application to host Sporting/Campdraft/Team Penning Championship – tabled and discussed
20. Zone 10 indication of possibility of hosting Showjumping Championship – tabled and discussed
21. Zone 7 application to host Sporting/Campdraft/Team Penning Championship – tabled and discussed

10. GENERAL BUSINESS

- Mr P Petherbridge asked if it was necessary to continue with separate Fitness Checks now that we have multiple events for state championships, discussion held that a motion would be needed to make the change.
- Mr G Hamer wanted to extend his thanks and congratulations to Zone 24 who hosted a terrific Combined Showjumping and Jumping Equitation championships at Morisset.

11. CLOSE MEETING

There being no further business Mr W Pernice thanked everyone for their attendance and closed the meeting at 1.30pm.